# **[ INSERT LOGOS HERE]**

# **ADVERTISEMENT**

**As a carer/parent or young person (16 years – 18 years), have you [INSERT TYPE OF EXPERIENCE YOU WANT CONSUMERS TO HAVE]?**

### ***If so, are you interested in contributing to [DESCRIBE YOUR RESEARCH]?***

[INSERT ORGANIATION NAMES], are recruiting consumers including parents of children, or young people (aged 16 years or more) as **Consumer Advisors** to join the **Advisory Group**.

Your role will be to provide much-needed consumer perspective for a research program to examine [INSERT YOUR PROEJCT SPECIFICS]. The research will involve a large number of hospitals and other organisations across Australian and New Zealand.

The role of the **Consumer Advisor** is to provide advice about issues relating to patients and families, to researchers and members of the Advisory and Steering Groups. These groups oversee a number of clinical studies in this research program.

For more detailed information, please read documentation attached and if you are interested, write an expression of interest and email it to: [PROVIDE EMAIL]

**You are also welcome to call [Name] first on ph:[easily reachable contact number] (9-5pm) if you have questions.**

**DETAILED INFORMATION ABOUT THE RESEARCH GROUP**

[Briefly describe who is leading the research, how it is funded and what it is aiming to achieve]

**ABOUT THE CONSUMER ADVISOR POSITIONS**

We are wanting to recruit five consumers for our Advisory Group including parents of children, or young people, to provide a much-needed consumer perspective for the research we are doing. We would value your ideas and involvement in our research planning; design and feasibility of the research we pursue and to ensure it is relevant to family needs.

The planned projects where we want to involve consumer advisors will include:

* (1) [DESCRIBE YOUR PROJECT/S]

**WHAT AM I EXPECTED TO DO?**

You will be able to contribute in the following ways:

* Assist in planning the research through taking part in selected Steering Group or Advisory Group meetings.
* Give input to study design and relevance of research outcomes to families
* Advise on the feasibility of recruiting study participants
* Review the appropriateness of study information and other materials to be used with families
* Provide perspective on the interpretation of study data and suitable messaging for families
* Provide advice on how to communicate study findings to families
* Review and/or write the consumer informaiton and/or lay summary components of materials needed.

Consumer Advisors may be involved in some or all of the above projects – involvement is likely to be greatest in the next two years.

**WHAT SKILLS OR EXPERIENCE DO I NEED?**

Required skills/experience

* Parents/Guardians - experience as a parent or caregiver who has at some point attended an emergency department with their child with [INSERT RELEVANT EXPERIENCE] (preferably in the past x years)
* Youths – young people aged 16 years or more who have experienced [INSERT WHAT YOU NEED] and attended the Emergency Department (can attend with parent/guardian if preferred).
* Ability to use email and willingness to participate in meetings via ZOOM
* Able to assist with the development of consumer documents e.g. reading and contributing to drafting of information.

**Desirable attributes/skills**

* Any experience / understanding of health research would be valuable.
* Experience participating in a planning or advisory group within an organisation
* Strong written communication skills at a secondary/tertiary level
* Experience of emergency care in relation to a specific health condition

**WHAT IS THE TIME COMMITMENT?**Much of the planning work for this research will be in the next 1 -2 years (x to x) although the projects run over the next 5 years (at various times). You can nominate how long you would like to be involved and which projects interest you. It is planned there will be approximately two to four teleconferences each year, with potential work in between (usually via teleconference) as the research progresses.

**WHERE WILL MEETINGS BE HELD?**To be confirmed. Usually they will be held via zoom or you can join face to face at the [INSERT DETAILS]

**WHAT SUPPORT IS OFFERED?**

* $xx per hour will be paid to cover potential expenses to participate in meetings.
* Other specific expenses will be reimbursed on a case by case basis.
* If convening for a full day, a maximum daily rate of $xxx /day will be paid.
* Free training and mentoring will be provided at the commencement of your role.

**APPLICATIONS CLOSE: TBC**

Expression of interest procedure:

1. **Please express your interest to:**  
   [PROVIDE EMAIL]  
   If you have questions, please call [INSERT CONTACT]
2. **In your expression of interest, please explain briefly:**

* What attracts you to this role
* Detail any prior experience in participating in a planning or Steering group within an organisation and or any formal training in this field
* Detail any experience you have in relation to health research
* Your experience of emergency care in relation to your child or yourself (youth)

**SUPPORT PERSON**

* Another member of the Advisory group will provide support and mentoring for the consumers involved.