EXPRESSION OF INTEREST – PROJECT Example

Dear PREDICT member,

We are planning to undertake a project titled:   
***[INSERT PROJECT STUDY TITLE]***

This project has been endorsed by the PREDICT Executive (insert approval no)   
We are now asking for sites to express interest in being involved in the project which aims to commence in [MONTH / YEAR].    
  
**About the project:**

This project [brief description]  
[ OBVIOUSLY TAILOR THIS TO YOUR PROJECT SPECIFICS]

It aims to

*1) XXXX.*

*2) YYYY*

*3) ZZZZ ETC.*

*It will be run over X years and is funded by eg. NHMRC . Sites will be paid funds for an RA for X years (if known)*

It is approved by the XXXX HREC (INSERT APPROVAL NUMBER).

[YOU MAY WISH TO ATTACH OTHER RELEVANT MATERIAL EG. BRIEF SUMMARY THAT INCLUDES OUTCOMES ETC]

[WE ALSO SUGGEST THAT YOU COMPLETE OUR **PROJECT WORKLOAD ASSESSMENT TOOL** IN RELATION TO YOUR PROJECT SO THAT SITES CAN GET AN IDEA OF WHAT THEY ARE PUTTING THEIR HAND UP FOR!]

The attached project workload assessment tool has been completed by the study PI. Please review this information carefully, as the workload may be different at your particular hospital.

**SITE ELIGIBILITY CRITERA**[LIST CRITERIA THAT A SITE NEEDS TO BE ELIGIBLE FOR THE PROJECT – see examples below]

* Number of children presenting to ED per year – give desired range
* Necessary department eg. Department of survey

***If you wish your site to be involved - please express your interest at the following link by [INSERT RESPONSE DATE]* LINK:**  insert here (best in REDcap or survey monkey)

Thank you for your time, **Dr XXXX**DEPARTMENT/Hospital  
EMAIL CONTACT AND OR MOBILE