



Good Clinical Research Practice and related issues

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Aims

To become familiar with...

- The key principles of good clinical practice (“GCP”)
- Adverse Event Reporting
- The practicality of obtaining informed consent

What is Good Clinical Practice (GCP)?

- GCP provides a standard for good research practice
 - Often viewed as relevant only for drug & device clinical trials but the principles apply to all human research...
- Adhering to GCP provides assurance that in the design, conduct, recording and reporting of a study
 - Study participant rights are protected
 - Study data is accurate and valid (i.e. scientific integrity)

Who is responsible for GCP compliance?

- **Research Team** (e.g. Principal Investigators, Study Coordinators, Data Entry person, Biostatisticians etc...)
- HRECs
- Institution where research is being conducted
- Sponsors

GCP compliance is a collaborative effort

Applying GCP Principles – The 12 Golden Rules

1. Obtain **ethical approval**
2. Know & **follow your protocol**
3. Select, **train & log study personnel**
4. Ensure **participant consent is fully informed**
5. Ensure **quality data**
6. Ensure **study equipment is appropriate**
7. Document **drug/device accountability**
8. Ensure **quality of lab evaluations** (where applic)
9. Timely **safety assessment & reporting** (where applic)
10. Monitor **recruitment**
11. Maintain **comprehensive files & archives**
12. **Communicate** - keep everyone fully informed

1. Obtain ethical approval

HREC and Governance approval

- BEFORE STUDY START obtain written HREC (ethics) approval for
 - the protocol & associated documents
 - participant information & consent form (PICF) and any other information to be viewed by participants
- DURING THE STUDY obtain written HREC approval prior to implementing:
 - Protocol amendments
 - Revised PICF and any other documents to be viewed by participants
 - If immediate safety need for revised PICF d/w HREC using prior to approval

1. Obtain ethical approval

Multicentre Research

- NEAF: National Ethics Application Form
 - The lead site will submit the online NEAF
 - Ensures ETHICS approval for all sites listed on the NEAF
 - States included in NEAF: Queensland, New South Wales, Victoria, South Australia
- SSA: Site Specific Approval
 - Provides local governance approval
 - Must be completed by each site listed in the NEAF
- Modifications
 - All sites listed on the NEAF must make appropriate modifications to their governance to reflect those of the lead site.

2. Know & follow your protocol

Read

- Read & be familiar with the protocol

Agree

- Investigators must agree with all aspects of the study

Sign

- The protocol must be signed to indicate adherence to the protocol

Follow!!!

- Non-adherence to the protocol must be recorded
 - Deviation = any deviation from protocol
 - Violation = a protocol deviation which affects participant safety (must report to HREC)

Access

- The protocol must be available to the study team at all times

File

- All previous versions should be clearly marked as superseded (but file copy retained)

3. Select, train & log study personnel

Adequate Training

- All staff must have training in GCP and the Protocol

Delegation & Training Logs

- Log of delegated duties signed by Principal Investigator
- Log of each person's signature (usually included on log above)
- Evidence of training

Investigators' CVs

- A signed and dated copy of each investigator's CVs in the site file

Template Delegation of Duties Log

SIGNATURE LOG AND DELEGATION OF DUTIES (template)							
	Protocol Name/No:						
	Investigator Name:						
	Sponsor:						
Start Date Of Involvement	Print Name	Signature	Sample Initials	Function (e.g. sub-investigator, study nurse)	Task Delegated	Authorised by Investigator (initial+ date)	End date of Involvement
a. Informed discussion b. Informed consent sign off c. CRF/Data query completion and correction d. CRF/Data query sign-off e. Subject Examination/evaluation f. Investigational product dispensation					g. Investigational product accountability h. Randomization (e.g. IVRS) i. Essential / Regulatory documents handling j. Study specific procedures – Specify: k. Other		

3. Select, train & log study personnel

Hospital Staff

- All staff who recruit for your study, including all nurses and doctors, must have evidence of adequate training
- Keep a log of all education sessions- RN's and DR's to write their name and sign,

4. Ensure participant consent is fully informed

Informed consent

- Must be voluntary & free of coercion
- All information for participants to make an informed decision must be provided
- Environmental factors
- NOTE: Update PICF if important new information becomes *available* (e.g. *risk-benefit ratio changes, new safety data, additional visits/procedures*)
 - Where re-consenting required, do this promptly

Appropriate storage

- Store all consent forms in locked cupboard
- Current version
- Uploading onto Database

5. Ensure quality data

Collecting data

- ALCOA = Attributable, Legible, Contemporaneous, Original, Accurate plus EA = Enduring and Available
- Source document – is where the data is first recorded (e.g. medical record, questionnaire, participant diary, ECG)
 - Data on data collection forms/CRFs and database should = source

Data entry and corrections

- Case report forms (CRF) can be paper and/or electronic
 - Need clear & concise design and instructions
 - Paper – use permanent medium to record (no pencil). For corrections date & initial – do not obscure original entry
 - Electronic – strongly recommend auditable software (e.g. RED CAP)

Verify CRF data against source data

- Compare CRF data and database to check they match source data

6. Ensure study equipment is appropriate

Suitable

- Check the correct equipment is being used (as per your protocol)

Available

- Ensure equipment will be available for the duration of the project

Calibrate and check

- If equipment requires regular calibration – ensure it is done!
- Calibration records should be kept & made available for audits

Maintain

- Maintenance - do regularly, and log (make available for audits)

7. Document drug/device accountability (where applic)

Documentation – Accountability & Reconciliation

- Maintain detailed records of
 - Drug/device shipments
 - Storage conditions
 - Participant randomisation confirmations (where applic)
 - Dispensing
 - Returns
 - Destruction
- Monitor participant compliance

Standard Operating Procedures (SOPs)

- Create & adhere to department and study SOPs

Site Name: _____ Site Prefix: _____ Investigator: _____

Page ____ of ____

STUDY MEDICATION KITS*

*Each kit contains:

Bell Pic Study Drug (Prednisolone 5 mg/mL or Placebo) Oral Solution 4 x 30mL bottles, 2 x 10mL oral syringes, 2 x 3mL oral syringes and a Study Participant Card

DATE	STOCK Study Coordinator: Re-order stock when Number of Kits on Hand = 2			DISPENSING Refer to Dispensing Procedure				SIGN
	Number of Kits Received (+) or Dispensed (-)	Batch and Expiry	Number of Kits On Hand (Balance)	Patient Initials	Study Number	Number of Bottles Supplied Tick (✓)	Number of Bottles Returned Tick (✓)	
01/JAN/15	+ 4	ZZ11/AA22 31/DEC/15	4	-	-	<input type="checkbox"/> 2 <input type="checkbox"/> 4	<input type="checkbox"/> 2 <input type="checkbox"/> 0	AB
03/JAN/15	- 1	ZZ11/AA22 31/DEC/15	3	AZ	ABC-001	<input checked="" type="checkbox"/> 2 <input type="checkbox"/> 4	<input checked="" type="checkbox"/> 2 <input type="checkbox"/> 0	Dr. CD
						<input type="checkbox"/> 2 <input type="checkbox"/> 4	<input type="checkbox"/> 2 <input type="checkbox"/> 0	
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						<input type="checkbox"/> 2 <input type="checkbox"/> 4	<input type="checkbox"/> 2 <input type="checkbox"/> 0	

DO NOT FILE THIS SHEET – RETURN TO RESEARCH BOX

This participant is receiving the following:
Prednisolone (1mg/kg) or matching placebo for 10
days.

Any study related questions/concerns please contact:
Study Coordinator: <Name>
<number>
<Email>

Please tick off each day that your child receives their
medication.

The next dose is due in the morning on ___/___/___



DAY	1	2	3	4	5	6	7	8	9	10
DOSE GIVEN (✓)	✓									

Do not throw out the bottles, please bring with you to your
first appointment with the study team

8. Ensure quality of lab evaluations (where applic)

Prior to starting

- Define & create reference ranges (as per protocol)
- Only use certification/accreditation laboratories

Collection of Samples

- Collection as per protocol
- Ensure quality – prompt handling, processing, transport
- Careful labelling

Review of Results

- Lab results/abnormal results should be reviewed by an investigator
 - Document the review (signature & date) and any required actions.

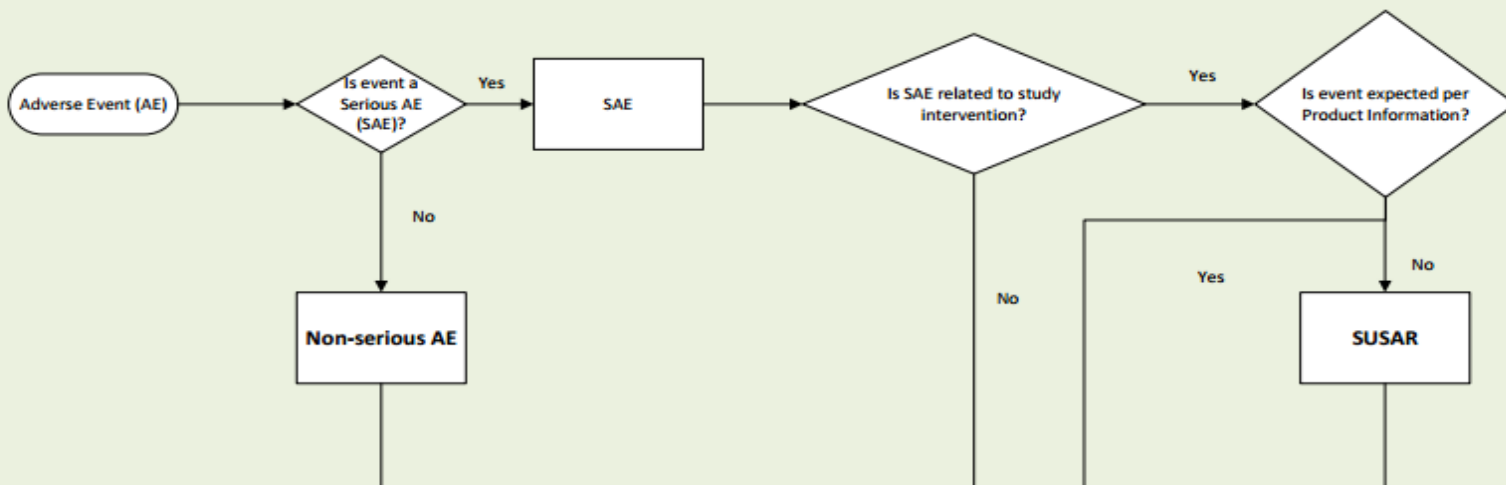
9. Timely safety assessment & reporting (where applic)

Definition

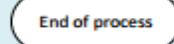
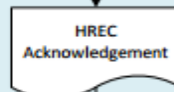
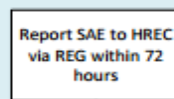
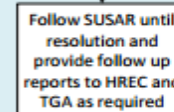
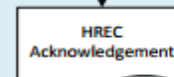
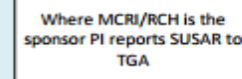
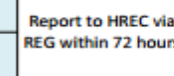
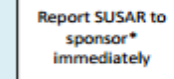
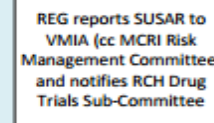
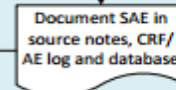
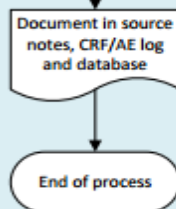
- **Adverse Event (AE)** - Any untoward medical occurrence to a participant which does not necessarily have a causal relationship with the treatment. Adverse events should be defined in the protocol & are protocol specific
- **Serious Adverse Event (SAE)** – Any untoward medical event related or unrelated to the study intervention/procedures which is life-threatening *or* results in death, hospitalisation (or its prolongation), disability/incapacity *or* is a congenital anomaly/birth defect *or* is a medically important event.
- **Suspected Unexpected Serious Adverse Reaction (SUSAR)** - An SAE that is (i) at least possibly related to the study intervention AND (ii) is unexpected (i.e. outside known safety profile of drug/intervention)

Reporting Requirements

- **AE** – will be defined in your protocol
- **SAE & SUSAR** - Report within 24 - 72 hours to HREC, Report to Sponsor within their required timeline (usually 24 hours)
- **External SUSARs** - report promptly to HREC where has an impact on study conduct, otherwise submit as periodic listing



DOCUMENTATION and REPORTING

**Definitions**

SAE = Serious Adverse Event:

- results in death; or
- is immediately life threatening; or
- requires inpatient hospitalisation; or
- requires prolongation of existing hospitalisation; or
- results in persistent or significant disability/incapacity; or
- is a congenital anomaly/birth defect
- any other important medical event considered reportable by PI

SUSAR = Suspected Unexpected Serious Adverse Reaction:

Any SAE that is both suspected to be related to the study treatment (drug/device) and is unexpected (i.e. not consistent with applicable product information)

CRF = Case Report Form

10. Monitor recruitment

Predict Accurately

- Refer to appropriate data source (e.g. hospital records)
 - Consider inclusion criteria
 - Allow contingency for non-adherence

Participant Recruitment

- Adhere to inclusion/exclusion criteria
- Maintain log of (pre)screened & enrolled participants
 - Take note of reasons for non-enrolment (ineligibility, refusal etc)

11. Maintain comprehensive files & archives

Trial Master Files/Study Binders

- Prepare files using Trial Master File (TMF) template
- this is a central repository for all project level documents (not participant data or documents)
- set up separate files for each participant (signed consent form/s, completed CRFs/questionnaires, SAE reports etc.)

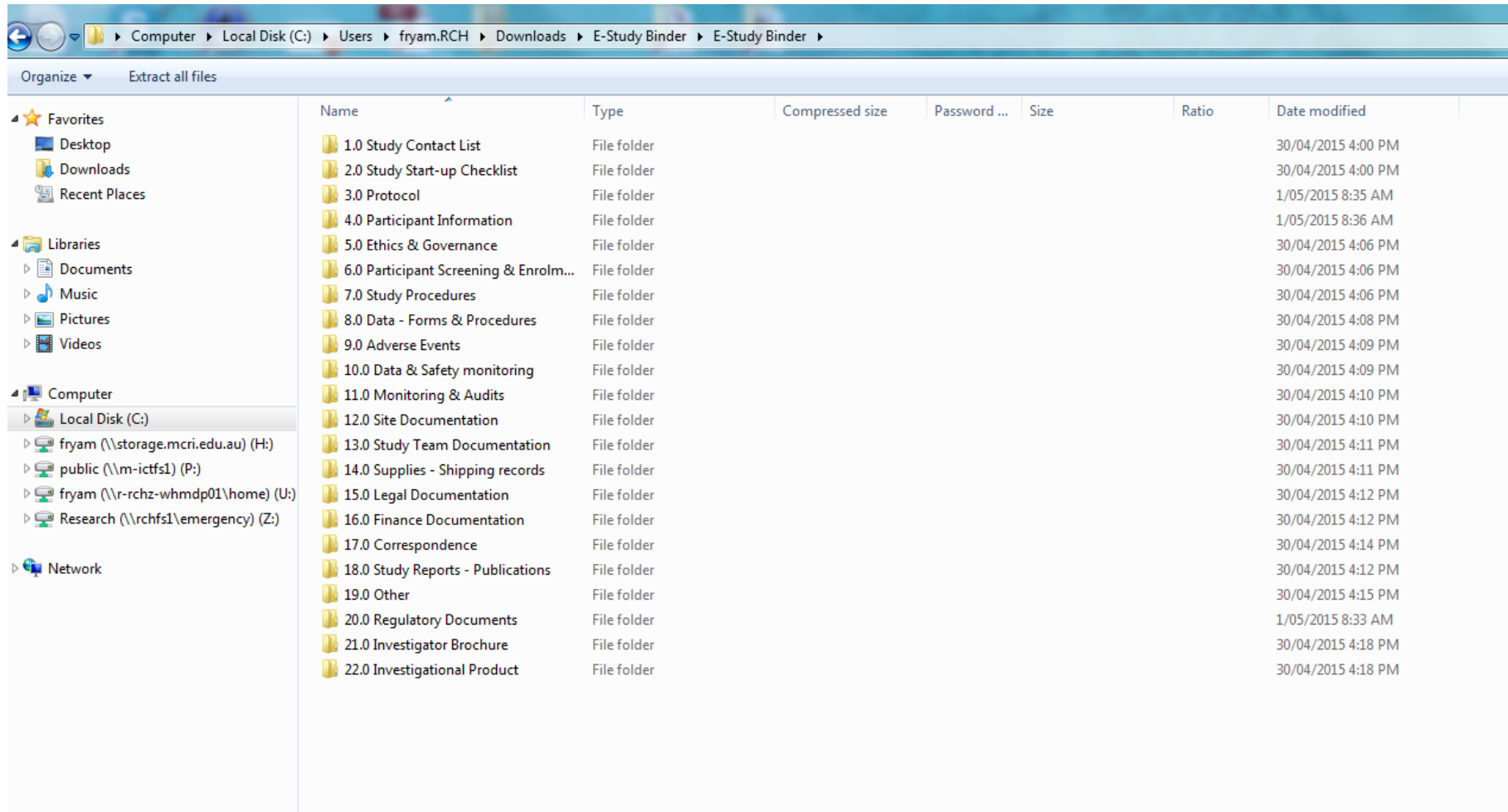
Electronic filing

- Password protection
- Version control
- Standard nomenclature

Archiving

- Duration - check national / state requirements
- Format for electronic documents – save as pdf-A or print and store as hardcopy
- Method of disposal – confidential

Study Binder- electronic or hard copy



Name	Type	Compressed size	Password ...	Size	Ratio	Date modified
1.0 Study Contact List	File folder					30/04/2015 4:00 PM
2.0 Study Start-up Checklist	File folder					30/04/2015 4:00 PM
3.0 Protocol	File folder					1/05/2015 8:35 AM
4.0 Participant Information	File folder					1/05/2015 8:36 AM
5.0 Ethics & Governance	File folder					30/04/2015 4:06 PM
6.0 Participant Screening & Enrolm...	File folder					30/04/2015 4:06 PM
7.0 Study Procedures	File folder					30/04/2015 4:06 PM
8.0 Data - Forms & Procedures	File folder					30/04/2015 4:08 PM
9.0 Adverse Events	File folder					30/04/2015 4:09 PM
10.0 Data & Safety monitoring	File folder					30/04/2015 4:09 PM
11.0 Monitoring & Audits	File folder					30/04/2015 4:10 PM
12.0 Site Documentation	File folder					30/04/2015 4:10 PM
13.0 Study Team Documentation	File folder					30/04/2015 4:11 PM
14.0 Supplies - Shipping records	File folder					30/04/2015 4:11 PM
15.0 Legal Documentation	File folder					30/04/2015 4:12 PM
16.0 Finance Documentation	File folder					30/04/2015 4:12 PM
17.0 Correspondence	File folder					30/04/2015 4:14 PM
18.0 Study Reports - Publications	File folder					30/04/2015 4:12 PM
19.0 Other	File folder					30/04/2015 4:15 PM
20.0 Regulatory Documents	File folder					1/05/2015 8:33 AM
21.0 Investigator Brochure	File folder					30/04/2015 4:18 PM
22.0 Investigational Product	File folder					30/04/2015 4:18 PM

PRE

Computer > Research (\\rchfs1\emergency) (Z:) > Active Research Projects > BellPIC

Organize | Burn | New folder

Name	Date modified	Type	Size
ANZCTR trial registration	24/09/2015 2:06 PM	File folder	
Application documents	21/05/2015 3:44 PM	File folder	
Background research	8/12/2014 9:10 AM	File folder	
BMC Protocol paper	2/02/2016 1:04 PM	File folder	
Budget	7/10/2015 10:17 AM	File folder	
Contract Finance & Legal	31/08/2015 9:20 AM	File folder	
CRF's	15/12/2015 5:53 PM	File folder	
CTN FORMS	2/12/2015 10:23 AM	File folder	
Documents	12/02/2016 3:40 PM	File folder	
DSMB	22/12/2015 3:14 PM	File folder	
Education	12/02/2016 9:31 AM	File folder	
Ethics	15/12/2015 5:35 PM	File folder	
Meetings	15/01/2016 3:19 PM	File folder	
Multicentre communication	26/11/2015 9:35 AM	File folder	
Newsletters	13/01/2016 9:45 AM	File folder	
NHMRC Application	12/02/2016 2:16 PM	File folder	
Pharmacy	25/11/2015 1:01 PM	File folder	
PICF	15/12/2015 5:20 PM	File folder	
Protocol	15/12/2015 5:17 PM	File folder	
Pt log	14/02/2016 3:35 PM	File folder	
Questionnaires	11/02/2016 4:47 PM	File folder	
RedCAP	10/02/2016 3:54 PM	File folder	
Sites & Investigators	9/02/2016 4:35 PM	File folder	
Stickers	10/01/2016 10:14 ...	File folder	
Study Drug	15/12/2015 5:49 PM	File folder	
TSC	22/12/2015 3:10 PM	File folder	

Favorites

- Desktop
- Downloads
- Recent Places

Libraries

- Documents
- Music
- Pictures
- Videos

Computer

- Local Disk (C:)
- fryam (\\storage.mcri.edu.au) (H:)
- public (\\m-ictfs1) (P:)
- fryam (\\r-rchz-whmdp01\home) (U:)
- Research (\\rchfs1\emergency) (Z:)

Network

Computer > Research (\\rchfs1\emergency) (Z:) > Active Research Projects > BellPIC > Ethics >

Organize ▾ Burn New folder

Name	Date modified	Type	Size
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Delegation log	15/12/2015 5:35 PM	File folder	
Ethics communication	22/12/2015 3:01 PM	File folder	
MCTC endorsement	22/12/2015 1:16 PM	File folder	
Modifications	22/12/2015 3:01 PM	File folder	
Multicentre governance information	24/09/2015 1:21 PM	File folder	
Submission	27/05/2015 3:10 PM	File folder	
Overview of where sites are at	1/10/2015 6:09 PM	Microsoft Excel W...	13 KB

Navigation pane:

- ★ Favorites
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- Computer
 - Local Disk (C:)
 - fryam (\\storage.mcri.edu.au) (H:)
 - public (\\m-ictfs1) (P:)
 - fryam (\\r-rchz-whmdp01\home) (U:)
 - Research (\\rchfs1\emergency) (Z:)**
- Network



ch (\rchfs1\emergency) (Z:) ▶ Active Research Projects ▶ BellPIC ▶ CRF's ▶ Final CRF's ▶

Name	Date modified	Type	Size
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CRF 2	2/02/2016 2:37 PM	File folder	
CRF 3	12/02/2016 9:37 AM	File folder	
CRF 4	12/02/2016 9:37 AM	File folder	
CRF 5	11/02/2016 1:52 PM	File folder	
CRF 6	11/02/2016 9:10 AM	File folder	
CRF 7 Three month follow up	11/02/2016 3:08 PM	File folder	
CRF 8 Six month follow up	11/02/2016 2:25 PM	File folder	
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Participant card	6/01/2016 1:57 PM	File folder	
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Difficulty facial grading scales	10/11/2015 1:45 PM	Microsoft Word D...	23 KB
Patient details	10/11/2015 11:54 ...	Microsoft Word D...	20 KB

) (U:)
Z:)

Computer > Research (\\rchfs1\emergency) (Z:) > Active Research Projects > BELLPIC > CRF's > Final CRF's > CRF 6

Organize ▾ Burn New folder

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4	11/02/2016 3:56 PM	File folder	
5-7	11/02/2016 3:53 PM	File folder	
6-24 months	11/02/2016 3:53 PM	File folder	
8-12	12/02/2016 9:37 AM	File folder	
13-18	11/02/2016 3:56 PM	File folder	
Superseded	11/02/2016 9:10 AM	File folder	

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- Research (\\rchfs1\emergency) (Z:)**

Network

Archiving duration - Australia

Original data must be retained (archived) post-study – the time will vary:

- **At least 5 years** post-publication (the “Australian Code for the Responsible Conduct of Research”)
- For **15 following completion of a clinical trial** (TGA’s adaptation of ICH-GCP)

And for Victoria:

- For **7 years after age 18 years (Vic Health Records Act)** for any information on health collected as part of research (unless already recorded in a document subject to the Act).

12. Keep everyone fully informed

Communication is the key

- Systems in place to facilitate clear, open & timely communication
- Know what and whom to communicate with (e.g., stakeholders, participants & research team)

Reporting

- Annual and final reports
- Adverse event reporting
- Reporting to funding bodies (e.g., NHMRC & Sponsors)

The most vital points....

If it is not written down, it did not happen

If it is not documented, it does not exist

***And if it was supposed to happen and didn't -
document and explain!***

“Adhering to GCP is one thing, but proving that this has been done is another. For a trial to be credible in the eyes of the authorities, investigators must be able to show that the study is in compliance with GCP guidelines. This means documenting every study-related action”
(Hutchinson 2009 – 12 Golden GCP Rules for Investigators. Canary Publications, London)

Adverse Event Reporting

Definition

- **Adverse Event (AE)** - Any untoward medical occurrence to a participant which does not necessarily have a causal relationship with the treatment. Adverse events should be defined in the protocol & are protocol specific
- **Serious Adverse Event (SAE)** – Any untoward medical event related or unrelated to the study intervention/procedures which is life-threatening *or* results in death, hospitalisation (or its prolongation), disability/incapacity *or* is a congenital anomaly/birth defect *or* is a medically important event.
- **Suspected Unexpected Serious Adverse Reaction (SUSAR)** - An SAE that is (i) at least possibly related to the study intervention AND (ii) is unexpected (i.e. outside known safety profile of drug/intervention)

Reporting Requirements

- **AE** – will be defined in your protocol
- **SAE & SUSAR** - Report within 24 - 72 hours to HREC, Report to Sponsor within their required timeline (usually 24 hours)
- **External SUSARs** - report promptly to HREC where has an impact on study conduct, otherwise submit as periodic listing

Adverse Event Reporting:

BellPIC Study

Adverse Events (As defined in protocol)

- Any untoward medical occurrence in a patient enrolled into this study regardless of its causal relationship to study treatment.
 - Conditions that are present at screening and do not deteriorate will not be considered AEs.

Eliciting Adverse Event Information

- The parent/guardian/participant will be asked to report AE when contacted at 10 days and at the 1 month follow up visit.
- In addition, AEs noted during the visit or noted from any other documentation (e.g. hospital unit record and correspondence) will be documented in the source documents and on the CRF by the investigator team.

Serious Adverse Events (SAE)

A serious adverse event is an adverse event that:

- results in death
- or is immediately life threatening
- or requires prolongation of existing hospitalisation
- or results in persistent or significant disability/incapacity
- or is a congenital anomaly/birth defect.
- In addition, an important medical event which, in the opinion of the investigator, may jeopardize the patient and may require medical or surgical intervention to prevent one of the outcomes listed in this definition may be reported as an SAE.
- Hospitalisation due to progression of Bell's palsy will not be considered an SAE for the purposes of this study.

SERIOUS ADVERSE EVENT REPORTING (SAE)

The site PI is responsible for recording and reporting all SAEs for the period from the first dose until the 1 month visit. The following exceptions apply:

- Conditions that are present at screening and do not deteriorate will not be considered AEs.

Any SAE occurring in a study participant will be reported to the approving Human Research and Ethics Committee (HREC) in accordance with the safety reporting policy of the HREC (this timeframe is usually between 24 and 72 hours). The report to HREC will be completed, signed and submitted by an investigator. ***SAE reports will also be submitted to the study coordinating centre at RCH.***

Suspected Unexpected Serious Adverse Events (SUSAR)

A SUSAR is an SAE that is both suspected to be related to the study treatment and is unexpected (i.e. not consistent with applicable product information).

The site PI is responsible for recording and reporting all SUSARs for the period from the first dose until the 1 month visit.

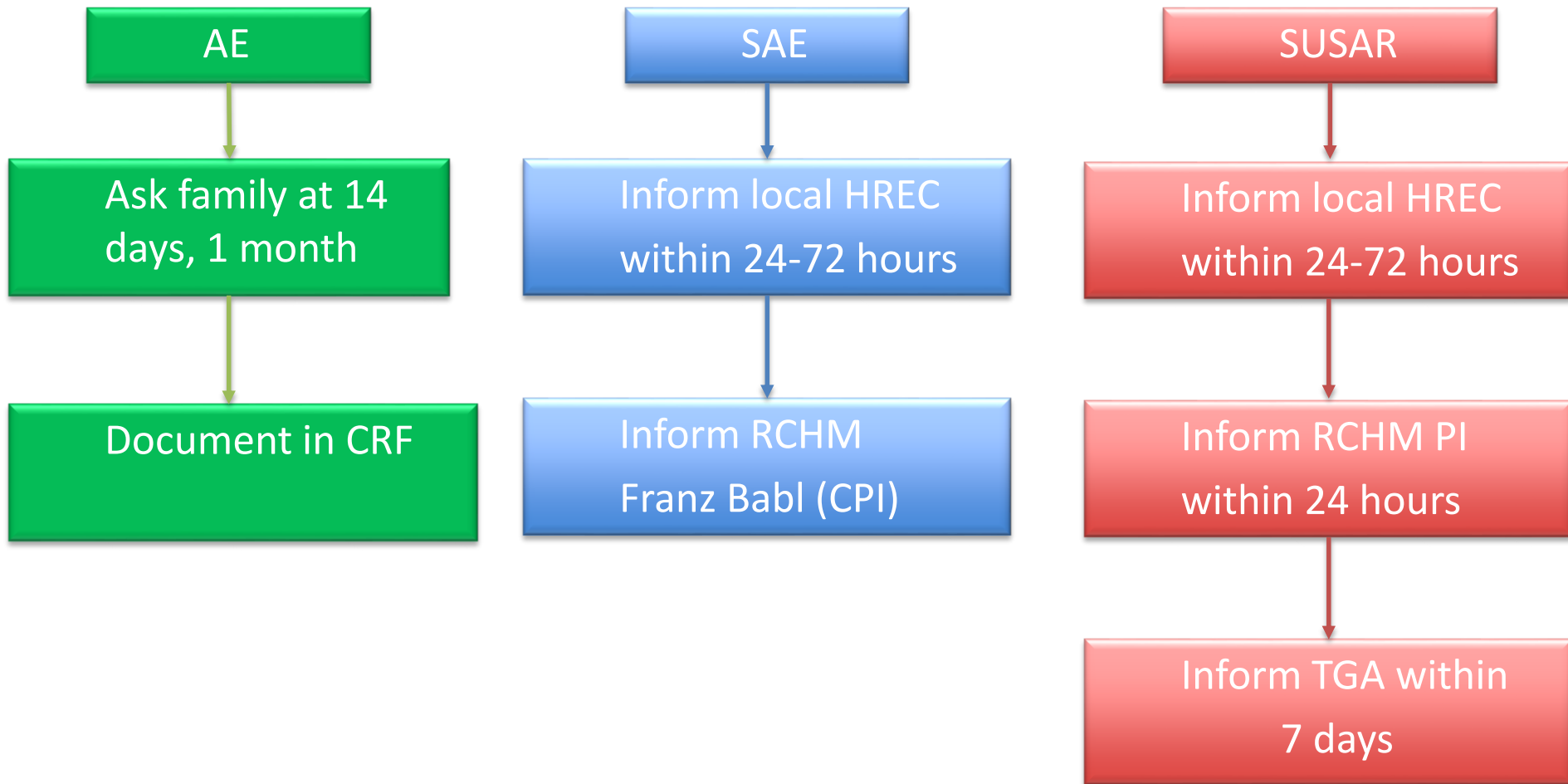
All SUSARs occurring in a study participant will be reported to:

- The CPI within 24 hours of investigator team awareness of the event.
- The approving HREC within the required HREC-specified timeframe.
- The national government regulatory body within the required timelines.

The site sponsor will report the SUSAR to the national government regulatory agency/ies.

- In Australia, reports should be submitted to the TGA in an expedited fashion (i.e. within 15 calendar days of first knowledge), or for fatal or life threatening events, an initial or full report within 7 calendar days and a follow-up report if necessary within the 15 calendar day timeframe.
- In New Zealand, reports must be sent to Medsafe within 7 days of the sponsor receiving an investigator's report of a SUSAR.

The Principal Investigator at each participating site will be notified of any SUSAR in the study population.



** each site is responsible for their own TGA reporting but Franz and Amanda will assist

Adverse Event Reporting:

ConSEPT Study

Adverse Events

- Event which is an expected and measured outcome.
- (eg. Admission to ICU is an AE in this trial as this is expected to occur in approx 22%)
- AEs /Clinical events for ConSEPT are calculated from data supplied through routine CRF's.
- Reported to the DMC blinded by study intervention group.

Adverse Events

- **As per CRF 1**

- **Clinical events occurring in hospital at any time PRIOR to starting Study Drug 1 (Levetiracetam) (tick):**
 -
 - **a. Airway repositioning:** Yes No
 - **b. Oral or nasal airway placement** Yes No
 - Arrived in situ via ambulance service/other medical carers Yes No
 - **c. Application of positive pressure or ventilation with bag mask:** Yes No
 - **d. Tracheal intubation:** Yes No
 - Arrived in situ via ambulance service/other medical carers Yes No
 - **e. Fluid bolus started:** Yes No
 - **f. Chest compression:** Yes No
 - **g. Cardiac defibrillation:** Yes No

Adverse Events

- 24 Clinical events occurring at any time in the first two hours AFTER starting Study Drug 1 (Levetiracetam) (tick):
-
- a. Airway repositioning: Yes No
- b. Oral or nasal airway placement: Yes No
- c. Application of positive pressure or ventilation with bag mask: Yes No
- d. Tracheal intubation: Yes No
- e. Fluid bolus started: Yes No
- f. Chest compression: Yes No
- g. Cardiac defibrillation: Yes No
- h. Allergic reaction: Yes No
- i. IV access tissued: Yes No *no* IV
- j. IO access tissued: Yes No *no* IO
- k. Extravasation of IV/IO infusions: Yes No
- l. Purple glove syndrome: Yes No
- m. Other: (explain) _____

Serious Adverse Events

- Definition: Any event that is fatal, life-threatening, permanently disabling, incapacitating or results in hospitalisation, prolongs a hospital stay or is associated with congenital abnormality, carcinoma or overdose.

SAE's ConSEPT Study

- Death
- Serious Airway Complications in first 24 hrs
- Cardiovascular instability
- Any other event that is life-threatening or jeopardises the patient or requires medical or surgical intervention

SAE's ConSEPT Study cont.

- Reported within 24 hours to local site investigator.
- Site investigator must report the SAE to their local ethics committee within 48 hours if required (or as per local governance)
- Site Investigator should complete a SAE report form and detailed report and sent to the PI.

Suspected Unexpected Serious Adverse Events (SUSAR)

A SUSAR is an SAE that is both suspected to be related to the study treatment and is unexpected (i.e. not consistent with applicable product information).

The site PI is responsible for recording and reporting all SUSARs for the period from the first dose until the 1 month visit.

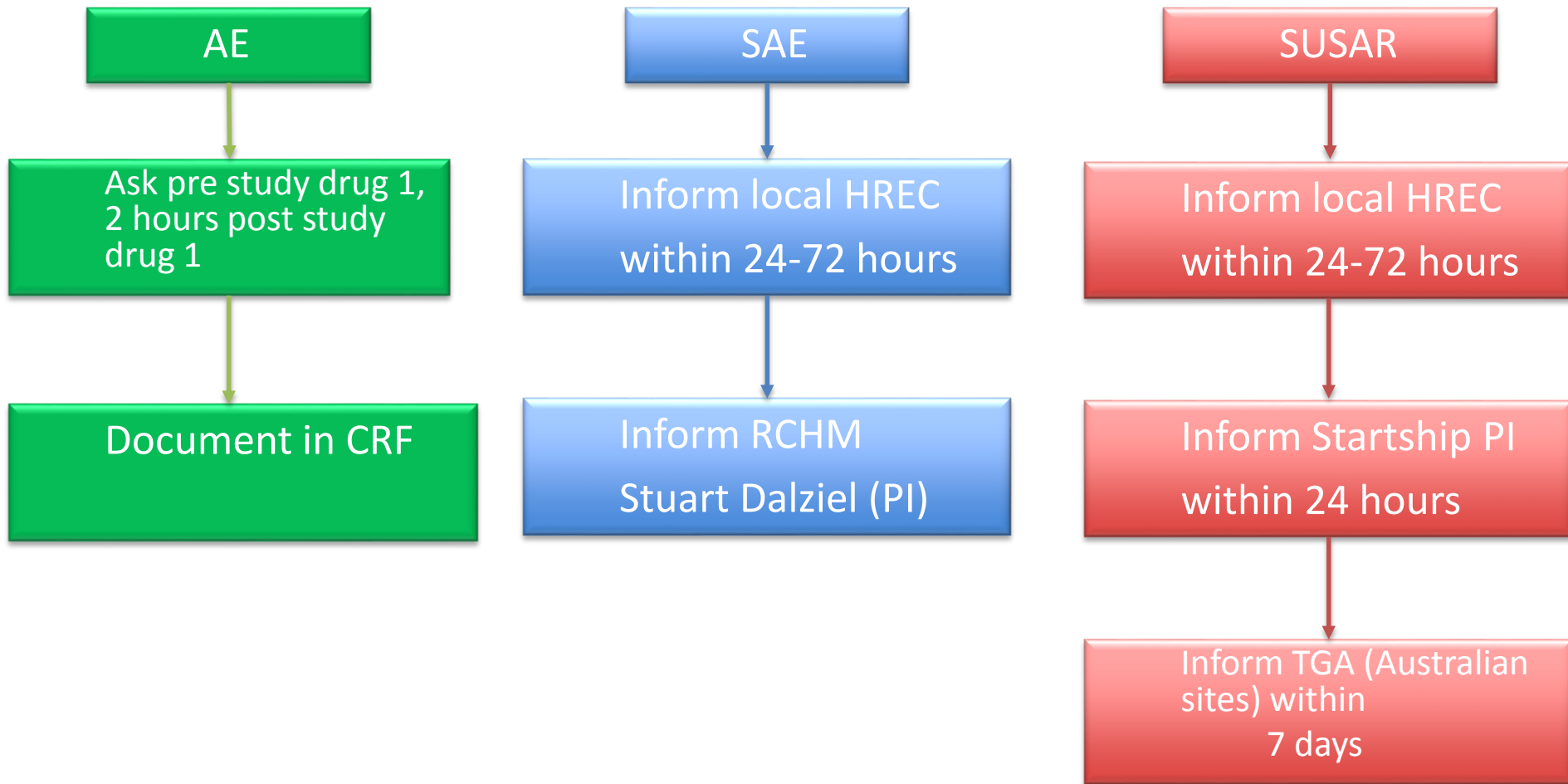
All SUSARs occurring in a study participant will be reported to:

- The CPI within 24 hours of investigator team awareness of the event.
- The approving HREC within the required HREC-specified timeframe.
- The national government regulatory body within the required timelines.

The site sponsor will report the SUSAR to the national government regulatory agency/ies.

- In Australia, reports should be submitted to the TGA in an expedited fashion (i.e. within 15 calendar days of first knowledge), or for fatal or life threatening events, an initial or full report within 7 calendar days and a follow-up report if necessary within the 15 calendar day timeframe.
- In New Zealand, reports must be sent to Medsafe within 7 days of the sponsor receiving an investigator's report of a SUSAR.

The Principal Investigator at each participating site will be notified of any SUSAR in the study population.



**** each site is responsible for their own TGA reporting but Stuart and Megan will assist**

ConSEPT SAE's

- 1 year old child presented in CSE, received both levetiracetam and phenytoin and required RSI and ICU admission. Then diagnosed with HHV6 Necrotising Encephalitis requiring palliative care until death within a few weeks.

ConSEPT SAE's

- 14 year old with severe disabilities and complex medical history. Enrolled on study, seizure ceased, no adverse events, discharged home.
- 4 weeks later (just before phone follow-up) patient contracted pneumonia and died.

Adverse Event Reporting:

PARIS Study

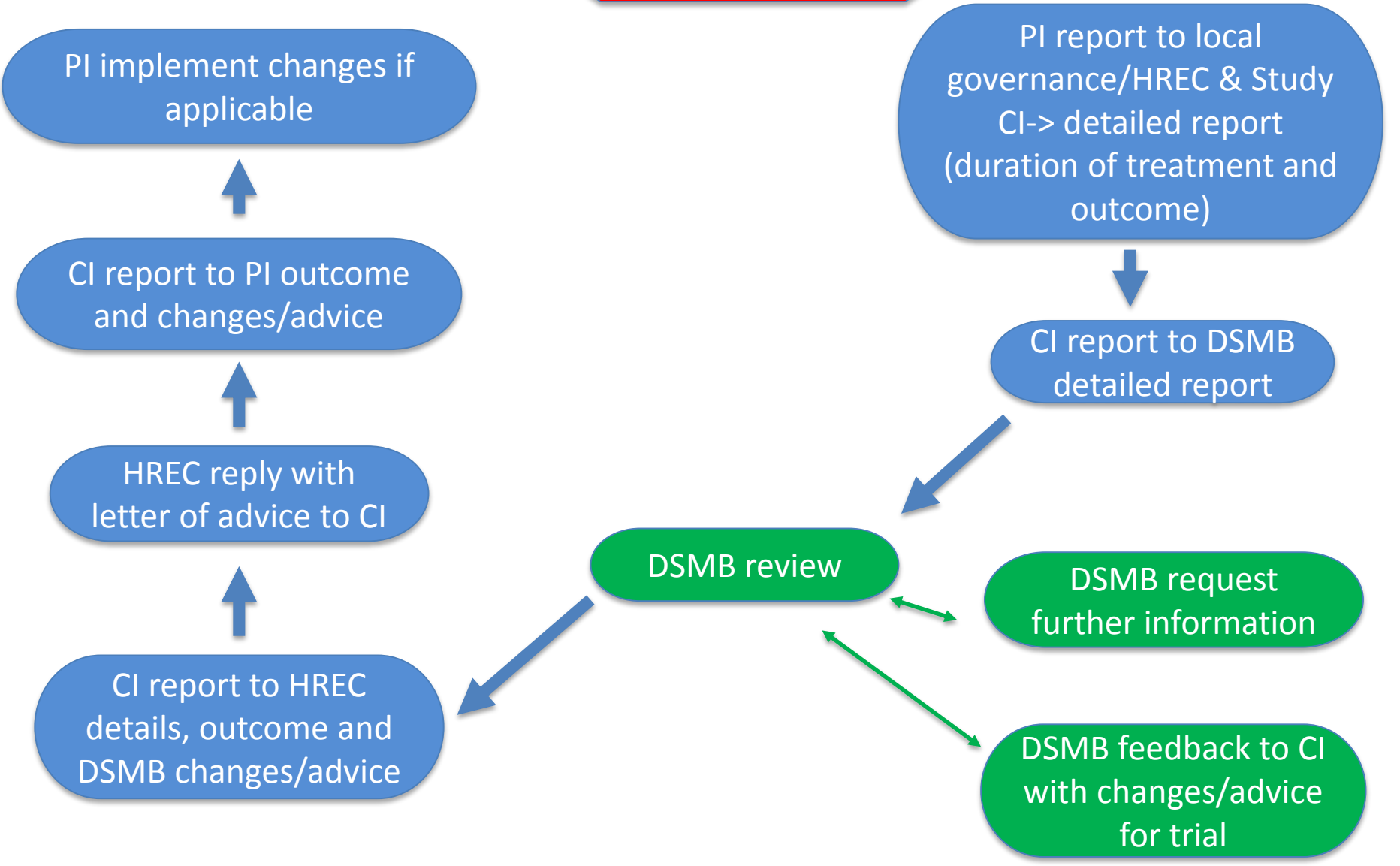
Serious Adverse event:

- any unfavourable or unintended sign, symptom or disease temporally associated with the use of a medicinal (investigational) product, whether or not related to the medicinal (investigational) product.
- All serious adverse events must be notified to the Committee as soon as possible.

Serious Adverse events reporting

- Timely manner (within 24-72hrs) to:
 - DSMB (2 independent members)
 - Report to governance/HREC (local & central)
 - Feedback to relevant team involved with advice/changes
 - Action changes required if outlined

Serious Adverse Event



Informed Consent:

BellPIC Study

BellPIC study Consent Process

Prospective consent

- Written informed consent required before participant is enrolled in the study
- Two consent forms
 - Parent/Guardian Consent
 - Participant Consent (12 years above)
- Optional consent for photos and videos.
- ***Witness sections

Informed Consent:

ConSEPT Study

ConSEPT study Consent Process

Retrospective

- Written informed consent to remain in the study sought at the earliest possible time after emergency stabilisation of the CSE
- To be performed by most senior clinician (often site investigator)

ConSEPT study Consent Process

USA Waiver of Informed Consent if

- Study is of a life threatening condition
- Current standard of treatment is unproven or unsatisfactory
- There is prospect of direct benefit to the patient
- Informed consent is not possible within the therapeutic window
- The research cannot practicably be conducted without utilising the guidelines for Waiver of Informed Consent

ConSEPT study Consent Process

UK

- Similar regulations exist

Declaration of Helsinki

- “If the research cannot be delayed, the study may proceed without informed consent provided that the specific reasons for involving subjects with a condition that renders them unable to give informed consent have been stated in the research protocol and the study has been approved by a research ethics committee.”

ConSEPT study Consent Process

In New Zealand consent can occur following interventions if it is (National Ethics Advisory Committee)

- Impractical (e.g. for studies in emergency care)
- Undesirable (e.g. when the delay of the intervention would harm the patient)

Australia (National Statement on Ethical Conduct in Human Research)

- Consent prior is impractical
- Potential benefit
- Research has merit

ConSEPT study Consent Process

- Not possible to gain informed consent prior to randomisation and treatment in this study
- The study has received ethical approval for the consent process from the 4 ethics review committees responsible for reviewing the study in NZ and Australia
- Additional ethical safe guard
 - Independent DMC will also have role in monitoring consent
 - Includes experts in both EM and ethics

Informed Consent:

PARIS Study

Consent - PARIS

- Delayed Consent ALL participating sites except:
 - NSW – Informed Consent (legislation)
 - New Zealand
 - Delayed consent - children presenting with O2 requirement
 - Prospective Consent – children admitted without an O2 requirement

Refer to the **The National Statement Section 4.4.6**

Which recognises that in emergency care research, recruitment into a research project often has to be achieved rapidly and that a waiver of consent may be granted provided the conditions of the **N.S paragraph 4.4.1 and N.S. paragraph 2.3.6 are satisfied.**

4.4.1 relates to research merit and integrity – for research involving people who are highly dependent on medical care where:

- a. It is likely that the research will lead to increased understanding about, or improvements in, the care of this population
- b. The requirements of relevant jurisdictional laws are taken into account; and
- c. Either (i) any risk or burden of the proposed research to this participant is justified by the potential benefits to him/her (ii) where participants have capacity to consent, any risk or burden is acceptable to them and justified by the potential benefits of the research.

2.3.6 states that before deciding to waive the requirement for consent the HREC must be satisfied that:

- a. Involvement in the research carries no more than low risk
- b. The benefits from the research justify any risks of harm associated with not seeking consent
- c. It is impracticable to obtain consent (eg. Age)
- d. There is no known or likely reason for thinking that participants would not have consented if they had been asked.

Delayed Consent Benefits

- Parent/child stressed on presentation
- Low risk disease (mild to moderate) and have time
- Nursing staff (regional centres) well practiced at consenting with greater experience
- PREDICT centres mix of medical/nursing consenting
- Likely higher enrolment rate achieved
- Delivers a real world study (as all patients presenting enrolled)

Delayed Consent Challenges

- ‘Creep in effect’ & previous bias already formed (not enough scientific evidence)
- Forgotten and requires follow up (letter with PICF/phone call)
- Parent sign revocation form instead of consent