

RESEARCH STUDY MEETING - AGENDA
Royal Children's Hospital, Flemington Road, Parkville, Melbourne

DAY 1	TUESDAY 16/2/2016, Danks Room, level 5 West 5.2.62	
12.30-1.00	LUNCH – Synapse Café – Level 5 West	
	Welcome (Franz Babi)	
1.00– 1.45	Brief overview of each study (Project Coordinators)	CW
	a. Bells Palsy (Amanda Williams)	
	b. ConSEPT (Megan Bonisch)	
	c. PARIS (Donna Franklin)	
1.45-2.45	Research Governance framework (Jen Luplow & Sophie Gatenby)	DF
	d. Governance and ethics relationship	
	e. Indigenous considerations	
	f. Roles and responsibilities of key stakeholders for multi-centre human research	
	g. Consent – Ethical aspects	
	h. Adverse Events	
2.45 - 3.00	AFTERNOON TEA	
3.00 - 4.30	Good Clinical Practice and related issues (Project Co-ordinators)	CW
	i. What is GCP	
	j. Consent - Practical (Deferred/Prospective, targeted to specific studies)	
	k. Adverse events (define reporting mechanisms for each study)	
4.30 - 5.30	Data Management /Storage (CEBU – Luke Stevens)	MB
	l. Databases	
	m. Data Sharing	
	n. Data Editing	
5.30	MEETING CLOSE - Optional tour of RCH ED (AW)	

7.30pm - Team dinner to be held at:

Il Vicolo, <http://www.ilvicolo.com.au/> 50 Grattan St Carlton.

\$40 per head, 2 course meal (entrée and main) drinks additional.

It would be useful if you have the \$40 in cash. The restaurant prefers not to split the bill. Drinks can be paid as you go.

This restaurant is approximately a 25 minute walk from the Larwill so bring comfortable walking shoes with you. Maps will be available at the meeting.

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DAY 2 WEDNESDAY 17/2/2016, Danks Room, level 5 West 5.2.62

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| 8.30 - 10.30 | Study specifics (Project Co-ordinators) | AW |
| | o. PARIS – key challenges and frequent issues (Donna Franklin) | |
| | p. ConSEPT – key challenges and frequent issues (Megan Bonisch) | |
| 10.30 - 10.50 | MORNING TEA | |
| 10.50 – 1.00 | Study specifics (Project Co-ordinators) | MB |
| | q. Bells Palsy – study roll out and key issues (Amanda Williams) | |
| 1.00 - 1.30 | LUNCH – Synapse Cafe | |
| 1.30 – 3.30 | Study education (Project Co-ordinators) | CW |
| | r. Study start-up (3 study approaches, what worked and what didn't) | |
| | s. Monitoring/maintaining the study progress / communication | |
| | t. General issues. The positives and the challenges of multi-centre research and how to overcome issues of distance; Resources; | |
| 3.30 | Key Messages and MEETING CLOSE (Franz Babi) | |